ROUTING AND TRANSMITTAL SLIP

TO: (Name, office symbol, room number, building, Agency/Post)	Initials	Date
1.		STAT
2. Send a copy of this to.	Done	STAT 8/29/84
3. Give original back to me for my file.		
4.		
5.		

Action	File	Note and Return
Approval	For Clearance	Per Conversation
As Requested	For Correction	Prepare Reply
Circulate	For Your Information	See Me
Comment	Investigate	Signature
Coordination	Justify	

REMARKS

STAT

Please add the attached tasking to your Transactional Costs spreadsheet. ~~It so~~ this issue should be addressed in the next report (due in Oct).

STAT

STAT

DO NOT use this form as a RECORD of approvals, concurrences, disposals, clearances, and similar actions

FROM: (Name, org. symbol, Agency/Post)	Room No.—Bldg.
	Phone No.

5041-102
☆ U.S. Government Printing Office: 1987-181-246/60000

OPTIONAL FORM 41 (Rev. 7-76)
Prescribed by GSA

ADMINISTRATIVE - INTERNAL USE ONLY

22 August 1988
DDA 88-1826

NOTE FOR: [ ]   STAT

FROM: DDA

SUBJECT: Transactional Analysis Task Force

    At the Executive Development Seminar on 21 August several people mentioned
to me that they are still having troubles passing codeword clearances. They
cited difficulties in OS/CIB and indicated that they had heard that CIB was
understaffed and behind schedule in entering newly cleared people into the
community data base. Please have the task force examine the entire issue of
passing clearances in and out of the Agency for both codeword and noncodeword
meetings. Let me know as a part of your reporting what changes can be made to
improve the process and whether additional resources are required.

                                                                                   STAT

                              R. M. Huffstutler

cc: Director of Security